

THE NATIONAL CONFERENCE ON WOMEN IN ENGINEERING 2009



*Designing the
World to come*

HOSTED BY THE
UNIVERSITY OF TORONTO

WITH HELP FROM THE
CANADIAN FEDERATION OF
ENGINEERING STUDENTS

Dear Delegate,

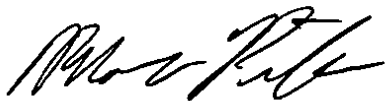
Thank you very much for registering for the National Conference on Women In Engineering (NCWIE) 2009. Our team, here at the University of Toronto, has been working our best to provide a conference that will give you a breadth of new knowledge and experiences you will never forget. We are extremely excited for your arrival and to help you along further, we have prepared this Delegate Information Package just for you.

Enclosed in the Information Package is all that you will need in order to prepare for the conference. We have included for you, a brief look at what you can expect at the conference, just so there are no big surprises. There is also some important information about further registration details that must be done beforehand.

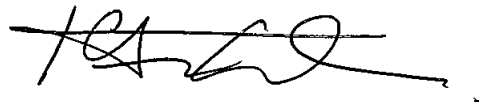
You may also want to check out our website for more details about the conference at ncwie.skule.ca. We also encourage you to join our Facebook event at <http://www.facebook.com/home.php#/event.php?eid=123236957385&index=1> for pre-networking and continuous updates.

If you have any further questions regarding the conference, please don't hesitate to send an e-mail to ncwie@cfes.ca.

See you on November 27th



Marc Pilon



K. Cyrene Wu

NCWIE Conference Co-Chairs



Venue and Location

The University of Toronto Faculty of Applied Science and Engineering is proud to be this year's host for NCWIE 2009. The venue for this year's conference will be:

Mariott Downtown Toronto Eaton Centre Hotel
525 Bay Street
Toronto, Ontario
M5G 2L2

All of our sessions will be located within the hotel, including breakfast and lunch. Evening social events however, will be at various locations within the city of Toronto.

Accommodation and Conference Registration

If you requested for accommodation when filling out your online registration, a room will be available to you at the Marriott Hotel. On Friday November 27th, registration will be open in the Hotel lobby from 8am to 2pm. Delegates should aim to arrive before noon to avoid delays and line-ups. Late registration will be available, however sessions will have already commenced.

There is no guarantee that all rooms will be ready by 2pm. If your room is not ready, a luggage room will be available to you to leave all your luggage until your room is ready.

The conference will end on Sunday November 29th at noon. At this time, delegates will be required to check out of their designated room, after which you may depart.

Conference Attire

The conference attire will be business casual. Dinner on Friday evening will be semi-formal. We will be walking to 89 Chestnut Residence for dinner. The distance between the hotel and the venue is walking distance, but be prepared for cold weather.

Dinner on Saturday evening and all other evening social events will be casual. It is advisable that delegates bring comfortable walking shoes and weather appropriate clothing. Please pack accordingly.



Conference Sessions

The conference schedule is available on our website at ncwie.skule.ca so that you can have a general idea of how the conference will run. When you arrive, you will be receiving a Delegate Handbook that will contain further details about each of the activities on the schedule. .

Lastly, don't forget to bring a **SCHOOL CHEER** with you. You will be required to introduce your university using your cheer. Don't be afraid to add a little dance to it too.

Career Fair & Networking Session

On Saturday November 28th, there will be a small Career Fair & Networking Session in which you will have the opportunity to meet some of the Speakers at the conference, other individuals in the field of Engineering and Science as well as representatives from company sponsors looking for students and new graduates.

It is recommended that you bring copies of your resume and/or business cards if you have any.

Dietary Information

If you have not already specified any dietary restrictions in the online registration, please send an e-mail to ncwie@cfes.ca. We will do our best to ensure that all venues serving food are aware of all requests. To further ensure your safety, please make a member of the catering staff aware of your dietary needs when taking meals.

Contact Information

For any other enquiries about the conference, please feel free to contact us at ncwie@cfes.ca.



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